



THE UNIVERSITY
OF TEXAS
AT ARLINGTON

Office of Sustainability

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204 Preston Hall

Arlington, Texas

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UNIVERSITY OF
TEXAS
ARLINGTON

OFFICE OF
SUSTAINABILITY

Recycling Policy

Policy Statement

The University of Texas at Arlington has been proactive in developing policies that encourage waste reduction, recycling and general environmental stewardship. Policy implementation involves notification and follow-through, but ultimately it takes education and making conservation the practice not the exception. UT Arlington's broad commitment to recycling accommodates plastic, aluminum, printer cartridges, ink jet cartridges, scrap metal, oil, oil filters, photo fixer, fluorescent lamps, ballasts, batteries, alkaline batteries, techno trash and glass (when applicable). This also includes food waste, grass, leaves and other compostable materials. All members of the University should comply with the recycling requirements in this policy

Purpose and Scope

The purpose of this recycling policy is to provide guidelines and goals for implementing a successful recycling program.

1. Train and educate the students, faculty and staff on the benefits of recycling.
2. Provide recycling bins and receptacles outdoors and indoors across campus to include dining facilities, residential halls and apartments, departments, schools, colleges, laboratories, offices, etc.
3. The recycling materials collected will include paper and paper products, aluminum cans, plastics, and techno trash. This also includes food waste, grass, leaves and other compostable materials. Glass for the first time will be collected at Engineering Research Building (ERB).
4. Collect and review recycling operational data and diversion rate. Use this data and recommendations from students, faculty and staff to continue to enhance and improve the program.
5. Obtain volunteers to help support special events, operation of the compost site and day to day recycling activities that improve the program.

Roles and Responsibilities

Through collaboration, the Office of Sustainability (OOS) will work through every campus department especially the Office of Facilities Management (OFM) in providing recycling



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bins and receptacles for the university, monitoring, collecting, sorting, and then recycle the material. The University's designated contact person for the University Recycling Policy is Becky Valentich at 2-0199.

Policy Procedures

Recycle Bins/Trash Bins

All events on campus should provide recycle bins along with trash bins. A compost bin can be made available on request. To request a trash bin or recycle bin, please call Facilities Management, Service Call Center at 817-272-2000 or on campus 2-2000 or submit a work order at www.uta.edu/fixit

Paper

All students, faculty and staff should recycle paper when possible. Employees have been provided a blue desk side container for their paper. Employees are responsible for emptying their container into the larger blue container which will be emptied by OFM. At times, large amounts of recyclable paper are generated and the bins need to be emptied.

Cardboard

If you have small boxes, these should be broken down and placed in the large blue container with your paper. If you have large boxes, these should be broken down and placed next to the large blue container for pick up by Facilities Management. If you have a quantity of large boxes, these should be broken down and please call Facilities Management, Service Call Center at 817-272-2000 or on campus 2-2000 or submit a work order at www.uta.edu/fixit.

Plastic Bottles/Aluminum Cans

Each building on campus should have containers to collect plastic soda bottles or aluminum cans. If additional containers are required or need to be relocated, please call the Office of Sustainability at 2-0199 for service.

Batteries

Both alkaline and rechargeable batteries are collected for recycling. Please call the Office of Sustainability at ext. 2-0199 and request a pick up.

Printer Cartridges

Both ink jet and laser printer cartridges are collected for recycling. Contact the Office of Sustainability at ext. 2-0199 and request a pick up. Cartridges are usually picked up once a week.



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Techno trash

Techno trash is small computer ware such as CDs, DVDs, diskettes, audio/video tapes, and small computer components such as motherboards, hard drives, disk drives, etc. contact the Office of Sustainability at ext. 20199 and request these items be picked up.

Signature: _____

Date: 1/20/2011

Meghna Tare, Director of Sustainability
The University of Texas at Arlington