

ISGI ADVISORY BOARD MEETING MINUTES

SEPTEMBER 26, 2017

CHAIR- CHRISTOPHER MORRIS

VICE CHAIR- GREG HLADIK

SECRETARY- KARABI BEZBORUAH

ATTENDEES

- JOHN HALL
- MEGHNA TARE
- DUANE DIMOS
- CHRISTOPHER MORRIS
- JAMES GROVER
- KARABI BEZBORUAH
- MELANIE SATTLER
- BILL POOLE
- DOUGLAS KLAHR

ABSENTEES

- STACY ALAIMO
- GREG HLADIK
- NEVIN JOULANI

Meeting Minutes

- The appointed officers (Chair, Vice Chair, and Secretary) will serve for a two year term, instead of one year as outlined in the by-laws. Chris Morris and Karabi Bezboruah volunteered to serve as Chair and Secretary respectively. Greg Hladik was appointed as Vice Chair by recommendation and approval of the Board members.
- Before the formation and appointment of the external advisory Board, a more inclusive mission statement and goals for the Institute will be drafted by the board. This will help in communicating the intent to external stakeholders. Chris will lead this effort.
- Douglas will share the by-laws developed by CAPPa to help draft the voting requirements for the board- Who is eligible to vote, what constitutes the majority, if there will be statement for preference or making decision by consensus, what are the rules for voting by proxy.

- These changes and description for the duties for Chair, Vice Chair and Secretary to be included in the by-laws (which will be amended to incorporate all the changes)
- The Board members are appointed for 4 year term. To get some momentum and continuity, the board members will serve for 4 years with no rotation. At some point the rotation model will be adopted similar to the external advisory board.
- Information about the Internal Advisory Board will be circulated to all the different departments and colleges so that other faculty members interested in serving on the board will have an opportunity to put forward their nomination.
- The Internal Advisory Board will review the Strategic Plan for UTA and help in evaluating if the current plan is serving the institution, and what are the opportunities for improvement. Any recommendations put forward by the Board will be forwarded to the Leadership Council.
- Internal Advisory Board is driven by the Institute for Sustainability. The External Advisory Board will be more for development of ideas, resources, identify opportunities, and possibly fund raising. The Advisory Board should be promoted across campus so that we can help connect the External Advisory Board members to faculty on campus to advance collaboration and interaction.
- The ISGI website captures sustainability in operations and other programs. But the work/research of other faculty members is not captured. The work of these faculty members is not necessarily related to ISGI, but they are working towards the same goal and advancing the agenda of the Strategic plan. With the help of this Board, such faculty members can be reached, and requested that they provide information about their work and research to be posted on the ISGI website.
- State and local agencies that provide funding for environmental projects can contact ISGI to reach out to subject matter experts. The request for funding can happen through ISGI.
- Reach out to Dallas Festival of Ideas-<http://thedallasfestival.com/>
- ISGI can fill out the survey for national rankings like Sierra Cool Schools. This can be accomplished by working with the media and communications office.
- The faculty affairs newsletter and Research Enhancement Program (RAP) can be leveraged to promote the fellowships awarded by ISGI, to increase the number of applications, and the reach of the program to all the various departments and colleges on campus. Academy of Distinguished Teachers can also help spread the word. Contact information needed!
- Involve and interact with student organizations, and use them as resource to promote the sustainability minor and recruitment.
- Only 24 students were registered for minor for fall 2017. There is a need to give it more of a cohort feeling and offer a standalone course in sustainability instead of the current model. At the end of every semester, surveys should be conducted to know what the students are doing after the minor (for example if they are working in the area of environmental science

or pursuing further education) to weave a story about student success. The faculty teaching the fundamental course can give them credit from their department/college.

- Most of the students in the minor are from CAPPa because that is where the minor is advertised. Two step process to fix the problem of enrollment- grow it to a point to offer it as a core course once a year. After this foundation course, the electives can come from different colleges.
- Minor
 - Compile a list of all the advisors and create an electronic brochure that can be circulated to all the colleges and help with the enrollment.
 - Once the students take the minor, the college notifies Douglas or whoever is in charge of the minor that the student has completed the course.
 - Moving the minor to the Institute for Sustainability.

